



MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

GSA Sales Contract No.: GS-10F-0344Y

Period of Performance: June 7, 2012 through June 6, 2017
Option Periods: June 7, 2017 through June 6, 2032

Institute for Women's Policy Research

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Federal Acquisition Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The internet address for GSA Advantage!™ is:

<http://www.GSAAdvantage.gov>



Contract No.: GS-10F-0344Y

Schedule for Mission Oriented Business Integrated Services (MOBIS)

Federal Supply Group: 874
Class: R499
Contract Number: GS-10F-0344Y

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contractor: Institute for Women's Policy Research
1200 18th Street NW, Suite 301
Washington, DC 20036 2566
Telephone: (202) 785-0236
Web Site: www.iwpr.org
Business Size: Non-Profit Business

Contract Administration: Ryan Koch, Development Director
E-mail: koch@iwpr.org
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Customer Information

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 874-1 and 874-1RC**
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order: \$1,000,000.00**
3. **Minimum Order: \$100.00**
4. **Geographic Coverage (delivery Area): Domestic and Overseas**



5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** IWPR offers a 1% quantity discount for Task Orders of \$500,000 or greater.
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:**
Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A



19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:**
www.Section508.gov/.
25. **Data Universal Numbering System (DUNS) number:** 19-5209937
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

The IWPR Advantage

IWPR is a small, independent, 501c3 non-profit, scientific research organization established in 1987 to promote women's well-being and security. IWPR is affiliated with the graduate program in Public Policy and Women's Studies at the George Washington University. IWPR produces and disseminates timely research and policy analyses to illuminate and to promote positive change for issues affecting women, families, and communities. IWPR is known as the go-to organization for economics, statistics, and cost-benefit analysis on issues related to the status of women. The Institute works at the local, state, and national levels in the United States and also addresses women's opportunities and well-being internationally.

IWPR has experience working in the following key policy areas:

- ***Employment, Education & Economic Change:*** the gender wage gap, access to education, job training, Science Technology Engineering & Mathematics (STEM), women's employment, unemployment, economic development, and microenterprise.
- ***Democracy & Society:*** the status of women and girls, immigration, demography, women's political participation, religious participation, and business leadership.



- **Poverty, Welfare & Income Security:** poverty reduction, public assistance programs, retirement security, public pension programs (Social Security), affordable housing, access to transportation, disaster preparedness, building assets, and family focused urban planning.
- **Work & Family:** family and medical leave, child care, early care and education, workplace flexibility, and home based production.
- **Health & Safety:** health care policy, paid sick leave, breastfeeding, disparities in health outcomes, violence against women, and public safety.

IWPR employs a multi-disciplinary team of economists, sociologists, psychologists, theologians, and anthropologists with seven Doctoral-level researchers with over 160 years of experience conducting research, communicating findings, generating innovative ideas, and building networks. IWPR staff members serve as a resource for policymakers and the media. IWPR's research has informed and its staff members have been asked to participate in some of the most important policy discussion in government including the Family and Medical Leave Act, the Personal Responsibility and Work Opportunity Act, the Act for Better Child Care, the Civil Rights Act, the American Recovery and Reinvestment Act, Unemployment Insurance, Social Security reform, the Lilly Ledbetter Fair Pay Act, the National Commission on Fiscal Responsibility and Reform, and the proposed Healthy Families Act. Our customers have used our services to help initiate new policies, evaluate outcomes, make funding decisions, and advance new programs.

IWPR is a small organization that values relationships and focusing on the needs of our customer. Our commitment to excellence and providing top quality service is the foundation to ensuring complete customer satisfaction. IWPR personnel maintain open communication and work closely with our customers – you are not just our customers, you are our partners. IWPR can provide an individualized program of research, networking, tool-building, and reporting designed to meet your agency's mission-oriented business programs or initiatives:

- Research, studies, analyses, and scenarios
- Research design services
- Data collection and analysis services
- Fact sheets, policy briefs, reports, and web-based informational resources
- Information dissemination services
- Customized technical assistance
- Management or strategy consulting
- Program planning and evaluation
- Performance measures and indicators development
- Policy and regulation development assistance
- Expert testimony



GSA Schedule Price List

Labor Category	Min Education	Min Exp	Year 1	Year 2	Year 3	Year 4	Year 5
Senior Research Scientist / Executive	PhD	20	\$200.20	\$206.21	\$212.39	\$218.76	\$225.33
Research Scientist / Executive	PhD	15	\$161.69	\$166.54	\$171.54	\$176.68	\$181.98
Study Director II	Masters	15	\$144.27	\$148.60	\$153.06	\$157.65	\$162.38
Study Director I	Masters	10	\$121.71	\$125.36	\$129.12	\$133.00	\$136.99
Senior Research Associate	Masters	6	\$99.16	\$102.13	\$105.20	\$108.35	\$111.61
Research/Policy Analyst	Bachelors	4	\$78.78	\$81.14	\$83.58	\$86.09	\$88.67
Research Assistant	Bachelors	1	\$56.33	\$58.02	\$59.76	\$61.55	\$63.40
Research Fellow	Bachelors	0	\$37.51	\$38.64	\$39.79	\$40.99	\$42.22
Communications Manager	Bachelors	6	\$60.42	\$62.23	\$64.10	\$66.02	\$68.00
Communications Assistant	Bachelors	1	\$46.63	\$48.03	\$49.47	\$50.95	\$52.48

Labor Categories

Labor Category	Senior Research Scientist / Executive
Education and Experience	Ph.D. in a social science and at least 20 years of experience conducting social science and policy research, with at least 15 years of experience with interdisciplinary project management, personnel supervision, and project team leadership.
Skills and Duties	Responsible for management; strategic development; and integrity of projects, project areas, and the Institute to ensure that the needs of the client are met. Possesses a preeminent reputation for public policy-related social science research and analysis, with which they can be a resource to journalists, advocates, academics, policymakers, and practitioners. Provides interviews with the media, briefings and testimony for governmental entities, and represents the Institute at conferences and other meetings. Possesses exceptional quantitative and/or qualitative research skills, analytic ability, and writing skills, including the ability to tailor messages to different target audiences. Possesses the ability to design and manage complex studies with methodological precision, utilizing methods such as program evaluation design, qualitative analysis, and experimental research design. Possesses vast experience in conducting and managing primary and secondary data collection. Possesses the ability to build and facilitate strong collaborations within the public policy sector. Provides expertise, crafts innovative interventions and solutions, and is responsible for quality control across all program areas of the Institute. In areas of specialization and for specific large scale projects, serves as primary contact with client and is the principal investigator/project manager from concept development to closeout to ensure quality control and that the needs of the client are met. Responsible for engaging with prospective clients and project development to ensure sustainability of the Institute. Responsible for management, supervision, and provision of guidance to other staff.



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Labor Category	Research Scientist / Executive
Education and Experience	Ph.D. in a social science and at least 15 years experience conducting social science and policy research, with at least 10 years managing interdisciplinary projects and supervising personnel and project team leadership.
Skills and Duties	Responsible for management, strategic development, and integrity of projects, project areas, and the Institute to ensure the needs of the client are met. Possesses a strong reputation for public policy-related social science research and analysis on which their expertise is sought by journalists, advocates, academics, policymakers, and practitioners. Provides interviews with the media, briefings and testimony for governmental entities, and represents the Institute at conferences and other meetings. Possesses exceptional quantitative and/or qualitative research skills, analytic ability, and writing skills including tailoring messages to different target audiences. Possesses the ability to design and manage complex studies with methodological precision utilizing methods such as program evaluation design, qualitative analysis, and experimental research design. Possesses vast experience in conducting and managing primary and secondary data collection. Possesses the ability to build and facilitate strong collaborations within the public policy sector. Provides expertise, crafts innovative interventions and solutions, and is responsible for quality control across all program areas of the Institute. In areas of specialization and for specific large scale projects, serves as primary contact with client and is the principal investigator/project manager from concept development to closeout to ensure quality control and the needs of the client are met. Responsible for engaging with prospective clients and project development to ensure sustainability of the Institute. Responsible for management, supervision, and provision of guidance to other staff.

Labor Category	Study Director II
Education and Experience	Ph.D. in a social science and at least 10 years experience conducting social science and policy research with at least six years managing interdisciplinary projects and supervising personnel and project team leadership; or, Master's degree and at least 15 years related experience.
Skills and Duties	Responsible for management, strategic development, and integrity of projects and project areas to ensure the needs of the client are met. Possesses a reputation for public policy-related social science research and analysis on which their expertise is sought by journalists, advocates, academics, policymakers, and practitioners. Possesses the ability to design and manage large, complex studies with methodological precision utilizing methods such as program evaluation design, qualitative analysis, and experimental research design. Possesses extensive experience in conducting and managing primary and secondary data collection. Possesses exceptional analytic ability, writing skills, and ability to present research and finding targeted to different audiences. Serves as principal investigator/project manager in area of specialization from concept development to closeout. Serves as the primary contact with the client. Generates key hypotheses, develops research questions, and identifies data requirements. Manages implementation of research, data collection, and production of deliverables. Manages and facilitates expert working groups. Provides interviews with the media, briefings and testimony for governmental entities, and represents the Institute at conferences and other meetings. Responsible for timeliness of project implementation and quality control for deliverables to meet the goals of the project and client. Responsible for reporting project milestones, outputs, outcomes, and expenditures to the client. Responsible for engaging with prospective clients and project development to ensure



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	sustainability of projects and project area. Responsible for management, supervision, and provision of guidance to project staff.
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Labor Category	Study Director I
Education and Experience	Ph.D. in a social science and at least five years experience conducting social science and policy research with at least two years project management team leadership experience; or, Master's degree and at least 10 years related experience.
Skills and Duties	Responsible for management, strategic development, and integrity of projects to ensure the needs of the client are met. Possesses knowledge and experience of public policy-related social science research and analysis on which their expertise can be provided to journalists, advocates, academics, policymakers, and practitioners. Possesses the ability to design and manage complex studies with methodological precision utilizing methods such as program evaluation design, qualitative analysis, and experimental research design. Possesses experience in conducting and managing primary and secondary data collection. Possesses exceptional analytic ability, writing skills, and ability to present research and finding targeted to different audiences. Serves as principal investigator/project manager in area of specialization from concept development to closeout. Serves as the primary contact with the client. Generates key hypotheses, develops research questions and surveys, and identifies data requirements. Manages implementation of research, data collection, and production of deliverables. Manages and facilitates expert working groups. Provides interviews with the media, briefings and testimony for governmental entities, and represents the Institute at conferences and other meetings. Responsible for timeliness of project implementation and quality control for deliverables to meet the goals of the project and client. Responsible for reporting project milestones, outputs, outcomes, and expenditures to the client. Responsible for engaging with prospective clients and project development to ensure sustainability of projects. Responsible for management, supervision, and provision of guidance to project staff.

Labor Category	Senior Research Associate
Education and Experience	Ph.D. in a social science and at least two years experience conducting social science and policy research; or, Master's degree and at least six years related experience.
Skills and Duties	Possesses extensive experience with data management, statistical analysis and/or modeling as well as use of qualitative and/or quantitative research methods. Possesses extensive experience conducting primary and secondary data collection. Possesses extensive experience with SPSS, Stata, and/or other appropriate statistical software for statistical analysis and testing. Possesses knowledge of public policy-related social science research and analysis on which their expertise can be provided to journalists, advocates, academics, policymakers, and practitioners. Possesses strong public speaking skills and provides interviews with the media, briefings and testimony for governmental entities, and represents the Institute at conferences and other meetings if required by the project. Contributes to production of charts and tables, analysis of results, and writing of reports targeting different audiences. Contributes to the development of key hypotheses, research questions, and identifies data sources to meet the requirements of the project. Contributes to the administration of working groups. Manages the development and maintenance of databases to facilitate data collection and tracking. Contributes to conference presentations, testimonies, publications, and other project deliverables to ensure that the goals of the project and client are met.

Labor Category	Research/Policy Analyst
Education and Experience	Master's degree in a social science with at least two years of experience conducting social science and policy research and technical writing and editing; or, Bachelor's degree in a social science with at least four years of related experience.
Skills and Duties	Possesses experience with data management and statistical analysis as well as use of qualitative and/or quantitative research methods. Possesses experience conducting primary and secondary data collection. Possesses extensive experience with SPSS, Stata, and/or other appropriate statistical software for statistical analysis and testing. Possesses knowledge of public policy-related social science research and analysis. Possesses strong writing and public speaking skills. Contributes to production of charts and tables, analysis of results, and writing of reports targeting different audiences. Contributes to identifying data sources, prepares abstracts and bibliographies, tracks legislation and regulation records, performs library research, and synthesizes material. Contributes to maintenance of databases to facilitate data collection and tracking. Contributes to preparing materials and administering working groups. Contributes to conference presentations, testimonies, publications, and other project deliverables to ensure that the goals of the project and client are met.

Labor Category	Research Assistant
Education and Experience	Bachelor's degree in a social science with at least one year of experience conducting social science and policy research and technical writing and editing.
Skills and Duties	Possesses knowledge of qualitative and/or quantitative research methods. Possesses experience with SPSS, Stata, and/or other appropriate statistical software for statistical analysis and testing. Possesses strong writing and public speaking skills. Possesses knowledge of public policy related social science research and analysis. Prepares abstracts and bibliographies, tracks legislation and regulation records, performs library research, and synthesizes material. Contributes to maintenance of databases to facilitate data collection and tracking. Assists with preparation of materials for conference presentations, testimonies, and project publications. Makes arrangements and contributes to preparation of materials for working groups. Makes travel arrangements and prepares travel itineraries. Performs data entry, record-keeping, telephone/desk reception duties, and varied basic office support for projects. Contributes to project deliverables and helps ensure the goals of the project and client are met. Assists with the tracking of project milestones, outputs, and outcomes for reporting to the client.

Labor Category	Research Fellow
Education and Experience	Bachelor's degree in a social science with at least six months experience conducting social science and policy research, technical writing and editing, and various clerical work.
Skills and Duties	Possesses knowledge of qualitative and/or quantitative research methods. Possesses basic experience with SPSS, Stata, and/or other appropriate software for statistical analysis and testing. Possesses strong writing skills. Possesses knowledge of public policy-related social science research and analysis. Prepares abstracts and bibliographies, tracks legislation and regulation records, performs library research, and synthesizes material. Contributes to maintenance of databases to facilitate data collection and tracking. Assists with preparing materials for conference presentations, testimonies, and project publications. Makes arrangements and contributes to preparing materials working groups. Makes travel arrangements and



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	prepares travel itineraries. Performs data entry, record-keeping, telephone/desk reception duties, and varied basic office support for projects. Contributes to project deliverables and helps ensure that the goals of the project and client are met.
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Labor Category	Communications Manager
Education and Experience	Master's degree in communications-related field and at least two years of experience with publication production, writing and editing, email marketing, and/or website design and maintenance; or, Bachelor's degree with at least six years of experience.
Skills and Duties	Coordinates publication production, targeted outreach and dissemination, media relations, website and social media for projects, project areas, and the Institute. Provides writing, design, layout, and printing support to all projects. Coordinates with the project manager from development to closeout to ensure quality control to meet the communications needs of the project and client, which includes ensuring that materials are assembled for meetings, briefs, and working groups, and that the audio-visual and documentation needs of projects are met. Manages communication through blogs and social media such as Twitter, Facebook, and LinkedIn. Coordinates the tracking of project outputs and outcomes for reporting purposes.

Labor Category	Communications Assistant
Education and Experience	Bachelor's degree with at least one year of experience with publication production, writing, editing, email marketing, website design and maintenance, and/or various clerical work.
Skills and Duties	Contributes to the publication production, targeted outreach and dissemination, and website and social media for projects, project areas, and the Institute. Contributes to editing, design, layout, and printing support to all projects. Contributes to the assembling of materials for meetings, briefs, and working groups and helps to ensure that the audio-visual and documentation needs of projects are met. Updates and maintains the website in order to reflect the work of the Institute. Maintains the tracking of project outputs and outcomes for reporting purposes. Performs data entry, record-keeping, telephone/desk reception duties, and varied basic office support for communications related to projects.

Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.